

\*Applications and further guidance on application prioritization will be published on the Division of Forestry, Fire and State Land’s Grants website: <https://ffsl.utah.gov/grants/>

## State Wildland-Urban Interface Prevention, Preparedness, and Mitigation Project and Activity Proposal Guidance Document for 2025

Program Overview	
Program Administrator	Utah DNR, Division of Forestry, Fire and State Lands (FFSL)
Available Funds	<p>Up to \$4M is available through the State’s Wildland-Urban Interface Prevention, Preparedness, and Mitigation Fund for fiscal year 2025. Each eligible applicant may request a <b>maximum of \$1M</b>.</p> <p>An eligible entity that has entered into a cooperative agreement, as described in Utah Code § 65A-8-203, or FFSL programs may apply for and receive grant funds.</p> <p>Fire departments may also apply for and receive grant funds on a reimbursement basis. Fire department assistance grants may not exceed 10% of the money in the Prevention, Preparedness, and Mitigation Fund each fiscal year.</p>
Project Types	<p>Projects or activities must meet the requirements in Utah Code § 65A-8-215, including but not limited to:</p> <ul style="list-style-type: none"> <li>● Supporting wildfire hazard reduction;</li> <li>● Supporting restoration of healthy and resilient forests; or</li> <li>● Supporting reduction of wildfire risk to human safety, water resources, and other natural resources in and near Wildland-urban Interface areas.</li> </ul>
Eligible Applicants	<ul style="list-style-type: none"> <li>● An eligible entity that has entered into a cooperative agreement, as described in Utah Code § 65A-8-203.</li> <li>● FFSL Programs</li> </ul>
Match Requirements	No match requirement
Funding Timeline	<p>Application Deadline: <b>12/31/2024</b>, as published on FFSL’s website.</p> <p>Notification of Award: On or before <b>03/01/2025</b></p> <p>Project Completion: On or before <b>06/30/2028</b></p>
For Additional Information Contact	<p>Jennifer McBride, State Wildland-Urban Interface Program Coordinator            Utah DNR, Division of Forestry, Fire and State Lands            1594 W North Temple St, Ste 3520            Salt Lake City, Utah 84660            Telephone: (801) 560-1072 / Email: <a href="mailto:jomcbride@utah.gov">jomcbride@utah.gov</a></p>

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## Fund Program Information

### Purpose:

The Wildland-Urban Interface Prevention, Preparedness, and Mitigation Fund was created to fund projects and activities related to wildfire hazard reduction in at-risk areas within the State where structures and other human development meets, or intermingles with, undeveloped wildland.

### Funding Details:

Fund Request Amount - This State-appropriated project funding intends to provide financial support for projects and activities ranging up to \$1M. Funds cannot be allocated to projects and activities that have already been completed.

### Submission Process:

1. Obtain the current Prevention, Preparedness, and Mitigation Fund application from FFSL's Grant website.
2. For an eligible entity that has entered into a cooperative agreement, as described in Utah Code § 65A-8-203, collaborate with your respective Area Wildland-Urban Interface Specialist.
3. Ensure your project or activity aligns with the purpose of the Prevention, Preparedness, and Mitigation Fund.
4. Submit an application through your Area's Wildland-Urban Interface (WUI) Specialist. Find your area's WUI Specialist at: <https://contact.ffsl.utah.gov/ffsl-staff-all-5> and search for WUI using the search magnifying glass.
5. For Area Wildland-Urban Interface Specialists, if you have more than one submission from your Area, prioritize applications through your regional fuels workgroup/entity before you submit them.
6. Once a project/activity has been prioritized, submit your proposal through email to the State Wildland-Urban Interface Program Coordinator on or before the submission deadline, as published on FFSL's website for that year.
7. Submission should be saved with the naming convention below:  
Area/Region/EntityIdentifier\_PriorityNumber\_ProjectName\_WUIPPM\_FY25
  - a. Example: WFA\_1\_DeepCreek\_WUIPPM\_FY25

### Selection Process:

Review Committee - The State Forester shall assign a review committee to review and prioritize applications.

- The review committee shall evaluate all applications based on established criteria, including the applicant's eligibility and the merit of the proposed project or activity.
- The review committee shall make a recommendation to the State Forester regarding disbursements of funds.

Priority - The criteria outlined in the application will be used to review and prioritize applications for award. Priority will be given to projects or activities:

- In the 'mitigation' category of eligible expenses;
- Located in areas of higher wildfire risk to the Wildland-Urban Interface;
- Proposing higher levels of reduction to wildfire risk, hazard, or effects;
- Proposing to utilize Prevention, Preparedness, and Mitigation funds as a match for federal grants or other funds; or
- Furthering the priorities of Utah's Forest Action Plan.

Further Guidance - The Division may provide further information and guidance on prioritization by posting additional criteria on the division's Grants website.

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## Fund Program Information

### Eligible Expenses:

- Mitigation
  - All manner of Mechanical Hazardous Fuels Reduction;
  - Prescribed Fire (RX) activities;
  - Chemical/Herbicide/Biological;
  - Seeding;
  - Archeological Inventory and SHPO concurrence in order to conduct the above;
  - Assessments, support, systems, or planning activities in order to conduct the above; or
  - Maintenance activities to retain effectiveness of previous hazardous fuels reduction investments.
- Prevention
  - Education and outreach related to preventing human caused fires and/or defensible space and home hardening;
  - Virtual presentations;
  - HOA/Community meetings/Workshops;
  - Wildfire hazard reduction education events - fairs, festival, city/county days;
  - Chipping Days; or
  - School Programs.
- Preparedness
  - CWPP creation/update;
  - Creation of Wildfire Council;
  - Acquired mitigation equipment that is over the state single purchase threshold (must have justification of why buying would be more beneficial than contracting/renting and also must tie to a mitigation project); or
  - Conducting lot assessments.

### Ineligible Expenses:

- Building infrastructure or making capital improvements.
- Equipment purchases not tied to a mitigation project.
- Supplies not tied to a prevention, preparedness or mitigation project.

### Reporting Responsibilities:

The project or activity must be uploaded to the respective division data management collection system.

A Performance Summary Report that details the project or activity status, results, accomplishments, and financial status must be submitted to the Forestry, Fire, and State Lands (FFSL) Wildland-Urban Interface Program Coordinator by the awardee **annually by July 15th** of each year after award until the funds expire or project is completed.

A Final Performance Report that details the total accomplishments of the project/action/activity must be submitted to the FFSL Wildland-Urban Interface Program Coordinator upon project completion.

\*For mitigation projects: A project map and before and after photos of the mitigation project are also required in the final performance report.