State Prevention, Preparedness, and Mitigation Project Proposal Guidance Document for FY2028

Program Overview

Program Detail	**Description**
Program Administrator	Utah DNR, Division of Forestry, Fire, and State Lands ("FFSL")
Available Funds	Approx. $1.5M is available through the State's Wildfire Fund for Prevention, Preparedness and Mitigation activities for state fiscal year 2028[1]. Funds will be distributed on a reimbursement basis.
Project Types	Projects or activities must meet the definition in Utah Code § 65A-8-217(1)(e) Wildfire prevention costs on State and Private lands and support: ● Wildfire hazard reduction; ● Restoration of healthy and resilient forests; or ● Reduction of wildfire risk to human safety, water resources, and other natural resources.
Eligible Applicants	● An eligible entity that has entered into a cooperative agreement, as described in Utah Code § 65A-8-203. ● FFSL Programs
Match Requirements	No match requirement
Funding Timeline	Application Deadline: COB **11/13/2026**, as published on FFSL's website. Notification of Award: On or before **02/02/2027** Project Completion: On or before **06/30/2028**
For Additional Information Contact	Paul Briggs, State Fire Grants Coordinator Utah DNR, Division of Forestry, Fire, and State Lands 1594 W North Temple St, Ste 3520 Salt Lake City, Utah 84116 Telephone: (801) 247-3877 / Email: pbriggs@utah.gov

[1] Funding amounts are at the discretion of the State Forester.

Fund Program Information

Purpose:

The Wildfire Fund was created to fund prevention, preparedness and mitigation projects and activities related to wildfire hazard reduction in at-risk areas within the State.

Funding Details:

Funds are to be used to accomplish eligible projects and activities located on state and private lands. Funds cannot be allocated to projects and activities that have already been completed.

Submission Process:

1. Obtain the current Prevention, Preparedness, and Mitigation project application from FFSL's website.
2. For an eligible entity that has entered into a cooperative agreement, as described in Utah Code § 65A-8-203, collaborate with your respective Area Forester and/or Wildland-Urban Interface Specialist.
3. Ensure your project or activity aligns with the purpose of the Wildfire Fund.
4. Submit an application through your Area's Forester and/or Wildland-Urban Interface Specialist.
5. For Area Specialists, if you have more than one submission from your Area, prioritize applications through your fuels workgroup before you submit them.
6. Once all projects/activities have been prioritized, submit your proposal through email to the State Wildland-Urban Interface Program Coordinator on or before the submission deadline, as published on FFSL's website for that year.
7. Submission should be saved with the naming convention below:
   Area/Region/EntityIdentifier_PriorityNumber_ProjectName_PPM_FY28
   a. Example: WFA_1_DeepCreek_PPM_FY28

Selection Process:

Review Committee:

The State Forester shall assign a review committee to review and prioritize applications.

- The review committee shall evaluate all applications based on established criteria, made, in writing, at least 30 days prior to implementation of the requested change. Some exemptions may apply in emergency circumstances.

Things that necessitate an official modification:

- 10%, or more, deviation from a proposed budget line (salary, travel, supplies ect.)
- 10%, or more, deviation from the proposed expending of funds, in a given state fiscal year, as outlined in the applicant's activity and funding timeline.
- Change in the scope or geographic area of work.

Modifications:

Modifications within the scope of this funding opportunity must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. Some exemptions may apply in emergency circumstances.

Things that necessitate an official modification:

- 10%, or more, deviation from a proposed budget line (salary, travel, supplies ect.)
- 10%, or more, deviation from the proposed expending of funds, in a given state fiscal year, as outlined in the applicant's activity and funding timeline.
- Change in the scope or geographic area of work.

Reporting Responsibilities:

The project or activity must be uploaded to the respective division data management collection system.

A Performance Summary Report that details the project or activity status, results, accomplishments, and financial status must be submitted to the Forestry, Fire, and State Lands (FFSL) Wildland-urban Interface Program Coordinator by the project manager **annually by July 20th** of each year after project approval until the funds expire or the project is completed.

A Final Performance Report that details the total accomplishments of the project/action/activity must be submitted to the FFSL Wildland-Urban Interface Program Coordinator upon project completion.

*For mitigation projects: A project map and before-and-after photos of the mitigation project are also required in the final performance report.

For Additional Information Contact:

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