**2023-2024 Utah Outdoor Learning Grant Application**

**Utah Division of Forestry, Fire and State Lands**

**Due July 31, 2023**

***Contact Area Forester before July 25, 2023***

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| Name of Project: | | | | | | |
| School/Organization: | | | | UEI (SAMs) Number (required): | | |
| Project Coordinator/Contact Person: | | Title: | | | | |
| Mailing Address: | | | | | | |
| City: | | | State: | | Zip Code: | |
| Work Phone: | E-mail: | | | | | Approx. Number of Students at School: |
| Grant Amount Requested: | | **Total Local Match Amount:** | | | | |
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| Brief Project Description: *(How does your project meet the goals stated on page 2 of the grant guidelines?)* | | | | | | |
| Project Partners: (*Sponsors, local groups, neighboring cities, government agencies, etc.*) | | | | | | |

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| **Project Goals *(What long term benefits do you want to promote with the project)*:**    **Work Plan (*briefly outline the proposed activities*):**    **Timetable for activities:**  **When will project begin?**    **What is the estimated completion date?**    **What is the long-term sustainability of this project?** |
| **Who will be responsible for the success of this project?**    **Staff description and capabilities: (Names, position/job titles, and work skills of staff. Additionally,** identify any certified arborists or industry professionals assisting with this project): |
| **Will volunteers be involved? YES**  **NO**  **If yes, explain volunteer contribution and who will lead them.** |
| **FOR TREE PLANTING GRANT APPLICATIONS ONLY**:  REQUIRED: Attach map of proposed planting site with proposed trees placed in the landscape.  List proposed tree species and why these species were chosen (refer to [www.treebrowser.org](http://www.treebrowser.org) and USU Fact Sheets on *16 Less Common Trees for Utah* and *Conifers for Utah, and Tree Species Diversity Grant Approved Species List* [*https://ffsl.utah.gov/forestry/urban-forestry-grants*](https://ffsl.utah.gov/forestry/urban-forestry-grants)). Species diversity is greatly encouraged.    Are there overhead or underground utilities in conflict with the planting? Yes  No  (If yes, explain what steps are being taken to mitigate conflict)  Outline **DETAILED** 3-Year Maintenance Plan; *refer to National Standards and Guidelines*  (The review committee needs to be confident that the newly established trees will be well cared for and succeed in the landscape.):  Explain what will be done to ensure the success of the tree planting project and who will be responsible for each activity: |

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| **Outdoor Classroom Grant** | | | | | |
| **Estimated Budget Calculation Form** | | | | | |
| **Project Expenses** | **Quantity/Hourly Rate or Piece Rate** | **Total** | **Grant Funds (A)** | **Cash Match (B)** | **Donated/In-Kind (C)** |
| **Personnel Expenses (Wages, Volunteers, Registration/Fees)** | | | | | |
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| **Operating Expenses (Trees, Materials, Equipment, Rentals, Travel)** | | | | | |
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| **Contract Labor/ Services** | | | | | |
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| **Total Expenditures** | | |  |  |  |
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|  |  |  | Total Grant Funds (A) | Total Match (B+C) | Total Project Cost (A+B+C) |
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| Add any Additional Budget Comments/ Clarification:    *Attach estimates if applicable.* |
| **Prior review of proposal is required by a Utah Division of Forestry area forester.**  ***See Appendix 1 in grant narrative for names and contact information*.**  **Have Forester sign and date in this box*.* Signature must be acquired by July 25, 2023**  *Area Forester Signature Date* |

NOTE: Any changes to the original grant application MUST be approved by the Community Forestry Coordinator before project completion to ensure reimbursement.

**Application Review by Area Forester – (before) July 25, 2023**

**Application Deadline – July 31, 2023**

**Send the completed application to:**

E-mail electronic file (complete with all attachments) to: [jlfarley@utah.gov](mailto:jlfarley@utah.gov).

Questions? Call Jeran Farley at 801.330.7976