**UTAH DIVISION OF FORESTRY, FIRE & STATE LANDS**

**2021-2022 OUTDOOR CLASSROOM GRANT**

**OFFICIAL FINAL REPORT FORM: *DUE BEFORE MAY 24, 2022***

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| **NAME OF PROJECT AND SCHOOL/ ORGANIZATION:** | | | |
| **PROJECT COORDINATOR/ CONTACT PERSON:** | | **TITLE:** | |
| **MAILING ADDRESS:** | | | |
| **City:** | **State:** | | **Zip Code:** |
| **WORK PHONE:** | | **ALTERNATIVE PHONE:** | |
| **E-MAIL:** | | **FAX:** | |

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| **TOTAL PROJECT COST** *(Include all cash, labor, donations, volunteer hours, etc.)***: $** | |
| **GRANT AMOUNT AWARDED:**  **$** | **TOTAL COMMUNITY MATCH:**  **$** |
| # OF VOLUNTEER HOURS: | TOTAL VALUE OF VOLUNTEERS: $ |
| # OF TREES PLANTED (*If applicable*): | |

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| **SUMMARY OF PROJECT PROCESS AND OUTCOMES:**  ***Include details on project proceedings and accomplishments in narrative below.*** |
| ***Additional narrative and supplemental material may be provided on separate, attached sheets.*** |
| **COST SUMMARY:**   1. ***Itemize ALL eligible costs, cash and in-kind contributions and donations and input in attached Budget Calculation Form*** 2. ***Attach all supporting materials (invoices, receipts, volunteer log, etc*.)** |
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| **SUPPORTING DOCUMENTATION:**  ***Include a photo of project below.***  ***Attach all documents that were developed as a result of the grant (educational materials, etc.)*** |
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| **TREE PLANTING, PRUNING AND REMOVAL PROJECTS:**    ***Required – Attach an aerial photo (or map) of project with final locations of newly planted trees (labeled with correct species descriptions), locations of trees that received maintenance and/or locations of trees that were removed.*** |

Email final report and documentation as a PDF document to **jlfarley@utah.gov**

Phone: (801) 330-7976