***CELEBRATE ARBOR DAY!***

# Forestry2

# 2020 ARBOR DAY COST-SHARE GRANT APPLICATION

*In Cooperation with Utah Division of Forestry, Fire & State Lands,*

*Utah Community Forest Council, and funding provided by the USDA Forest Service*

##### GRANT OVERVIEW

### OBJECTIVE To provide funds for communities to meet one of the four criteria for Tree City USA, which is to proclaim and observe Arbor Day. Utah State Arbor Day is the last Friday in April but individual cities may hold local celebrations throughout the year. This grant aims to help citizens appreciate and value trees in their communities by observing Arbor Day.

**PROJ. ADMINISTRATOR** This program is administered through the Utah Division of Forestry, Fire and State Lands in cooperation with the USDA Forest Service and the Utah Community Forest Council. *The USDA prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status.*

**GRANT AMOUNT Up to *$800* (sliding scale from $400, $600, $800 depending on proposal)**

**GRANT REQUIREMENTS 50:50 matching contribution from communities in the form of volunteer, in-kind, or cash contributions. Communities MUST host a local Arbor Day Celebration AND have an official proclamation signed by the Mayor.**

**ELIGIBLE APPLICANTS Utah cities, towns and communities interested in developing or improving a sustainable community forestry program and are NOT currently a Tree City USA. *FFSL offers an expanded grant program for up to $10,000 for Tree City USA communities.***

**APPLICATION DEADLINE Must be received (not post marked) no later than Tuesday, March 10, 2020**

**AWARD NOTIFICATION Sent out on or before Tuesday, March 17, 2020**

#### FINAL REPORT FOR

#### REIMBURSEMENT Due on or before Wednesday, May 20, 2020 (*if this deadline is too early for local Arbor Day events, the final report deadline may be negotiated at time of application*)

**FOR ADDITIONAL Jeran Farley, UCF Coordinator**

**INFORMATION CONTACT Utah Division of Forestry, Fire & State Lands**

 **1594 W. North Temple, Suite 3520**

 **Salt Lake City, UT 84116**

 **(801) 538-5505**

**jlfarley@utah.gov**

**DOWNLOAD AN**

**APPLIICATION AT** [**ffsl.utah.gov**](https://ffsl.utah.gov/) **(click on grants link)**

**FOR ADDITIONAL INFORMATION ON TREE CITY USA** [**arborday.org**](https://arborday.org/)

EQUAL OPPORTUNITY EMPLOYER: The Utah Department of Natural Resources, Division of Forestry, Fire & State Lands, an equal opportunity employer, provides programs and services to all persons regardless of race, sex, age, color, religion, national origin, or disability.

Criteria:

The goal of this grant is to encourage Utah communities to develop the minimum municipal tree program outlined by the National Arbor Day Foundation. The four criteria required to meet this standard are:

1. Establish a Tree Board or City Department responsible for trees and tree care within the community
2. Adopt a municipal Tree Ordinance
3. Spend at least $2/capita on tree related projects within the community
4. Celebrate and proclaim Arbor Day once a year.

The grant funding will be based on the success of a community incorporating standards 1 through 3 (excluding standard 4, celebrate and proclaim Arbor Day). The available grant dollars increase with the development of each standard.

* 0-1 standard complete – max $400 grant available
* 2 Standards complete – max $600 grant available
* 3 Standards complete – max $800 grant available

*These communities will qualify for Tree City USA after their Arbor Day Celebrations.*

Funding will be awarded to communities that show the strongest project commitment to the following topics in their grant request:

* Species Diversity
* Volunteer Involvement
* Complete and Clear Project Description
* Long Term Tree Care
* Planting the Right Tree in the Right Place (identify power lines or other limiting factors)

Matching Contributions

Matching support may be in the form of cash purchases or in-kind contributions, all of which must come from **non-Federal** sources.

1. ***Cash purchases*** are direct out-of-pocket expenditure for eligible activities documented by paid invoices, canceled checks, signed receipts or payroll records.
2. ***In- kind contributions*** include: donations of supplies or equipment, value of time by volunteers (current labor standards value volunteers @ $25.43/hour).
3. **Copies of documented expenses must be kept and submitted with the final report in order to be reimbursed for the grant.**

Sample of Proposed Budget:

|  |  |
| --- | --- |
| Dollar Amount of Grant Requested:$400 | Dollar Amount of Local Match:$560.16 |

|  |  |  |
| --- | --- | --- |
| A. | **Costs related to Arbor Day Activities:** |  |
|  | Purchase of (3) x 2” caliper Bur Oak @ $125.00 |  $ 375.00 |
|  | 2 cubic yards of bark mulch | $ 25.00 |
|  | Sub-Total | $ 400.00 |
| B. | **Applicant non-Federal Match:** |  |
|  | 2 Volunteers for 2 hours @ $25.43 promoting Arbor Day Activities | $ 101.72 |
|  | 4 Volunteers for 2 hours @ $25.43 planting tree | $ 203.44 |
|  | 2 Parks Staff time 3 hours @ $20 to help plant tree | $ 120.00 |
|  | City purchase of Kentucky Coffeetree @ $100 | $ 100.00 |
|  | Purchase dedication sign for tree | $ 35.00 |
|  | Sub-Total | $ 560.16 |
|  | Total Project Costs | $960.16 |
|  | *(Include price quotes for listed expenses)* |  |

Division of Forestry, Fire and State Lands Assistance

For more information on Tree City USA and how your community can begin accomplishing the four required standards, contact your local area forester:

|  |  |  |  |
| --- | --- | --- | --- |
| **Area** | **Counties Covered** | **Area Forester** | **Phone Num.** |
| Wasatch Front | Morgan, Davis, Salt Lake, Tooele & Utah | Scott Zeidler | 801-538-5456 |
| Bear River | Cache, Rich, Rox Elder & Weber | Morgan Mendenhall | 435-669-1153 |
| Central | Millard, Wayne, Piute, Sevier, Juab & Sanpete | Justin Short | 435-633-5992 |
| Northeast | Wasatch, summit, Duchesne, Uintah & Daggett | PJ Abraham | 435-671-3326 |
| Southwest | Washington, Garfield, Kane, Iron & Beaver | Ryan Johnson | 435-559-0219 |
| Southeast | Grand, San Juan, Carbon & Emery | Jason Johnson | 435-210-4578 |

(See Reverse)

**2020 UTAH ARBOR DAY COST-SHARE GRANT APPLICATION**

***DEADLINE FOR APPLICATION: Tuesday, March 10, 2020***

|  |  |
| --- | --- |
| Name of Community, Town, or City      | DUNS Number:      |
| Project Coordinator/ Contact Person      |
| Mailing Address      | City:      | Zip Code:      |
| Daytime Phone:      | Email:      | Fax:      |
| This City has currently met the following Tree City USA Standards: [ ]  Tree Board/Department [ ] Tree Ordinance [ ] $2/Capita on Annual Tree Expenses*Please attach explanation or proof of accomplishment for each checked item.*0-1 box checked = $400 grant availability; 2 boxes checked = $600 grant availability; 3 boxes checked = $800 grant availability |
| Dollar Amount of Grant Request:      | Dollar Value of Local Share:      | Total Project Cost:      |
| **PROJECT OBJECTIVE**      |
| **Description of how grant will be used.** Attach additional sheets. Include: a description, map or photo of where a tree or trees will be planted, the tree species to be planted and why, a sample Arbor Day Proclamation, and description of the proposed Arbor Day Ceremony.       |
| **Proposed Budget**: Include line item expenses, price quotes and estimates for goods and services, and estimated volunteer hours (attached additional sheet if necessary).      |

**Mail completed application to: 2020 Celebrate Arbor Day Grant**

**Attn: U&CF Program Coordinator**

**Utah Division of Forestry, Fire & State Lands**

 **1594 W. North Temple, Suite 3520**

 **Salt Lake City, UT 84116**

 **Phone: (801) 538-5505**

 **Or email to: jlfarley@utah.gov**